Newburyport Public Schools

70 Low Street
Newburyport, MA 01950

Bradley A. Fuller Field -Temporary Banner Permit

Name of Organization _____ Date of Application___/___/___

Name of Event on Banner_____ Date of Event ___/___/___

Date of Installation ___/___/___ (3 weeks maximum prior to event date)

Date of Removal ___/___/___ (no later than one day after event takes place)

Name of Responsible Person _____

Address _____

Home Phone _____ Cell Phone _____

A deposit of $25.00 in the form of a check made out to "***Newburyport Public Schools***" must be submitted at the time of application. Deposit checks ***can not*** be accepted ***if dated for more than thirty days*** prior to the date the event ends. If the banner is removed on or prior to the date of removal the check may be picked up by the person named above. ***After 30 days*** or if the banner has not been removed by the stated date, no later than one day after the event takes place, the funds will become the property of the Newburyport Public Schools and the banner will be removed and disposed of with no further notice. Please be advised parking ***is not*** permitted on the grass area of Heritage House.

The undersigned understands and agrees to all provisions outlined above:

_____ ___/___/___
Signature of Responsible Person (date)

Banner installation authorized ___/___/___ by _____
(date) (authorized signature)

(office use only)

Deposit Check Received on ___/___/___ by _____
(date) (authorized signature)

Check # _____

After date of removal indicated above, check was (check one):

___ Returned to Applicant on ___/___/___ Applicant Signature: _____
(date)

___ Sent to Central Office for deposit on ___/___/___
(date)