



Rupert A. Nock Middle School

70 Low Street, Newburyport, Massachusetts 01950
Tel.: 978-465-4448 • Fax: 978-465-4074

Elizabeth Collins Raucci, Principal • Lisa Furlong, Assistant Principal

NEWBURYPORT PUBLIC SCHOOLS

Dear Parent/Guardians,

If your child is or will be applying to any private or technical school for the 2016-2017 school year. Please send in your student's paperwork for record requests, administration and teacher recommendations as soon as you receive them. The teacher recommendations should be given directly to the teacher. Please include postage on the return envelope.

I will be processing the applications, student records and administrative recommendations. Please send two postage stamps for each school they apply to. Do not adhere to the return envelope(s) the school may provide as sometimes I need to use a larger envelope for student records. After I receive the request(s) for records the principal, assistant principal or counselor will speak to your child about their extracurricular activities, community service, and aspirations of schools they are applying to. This will help to incorporate the information into their recommendations.

For applications received before November 20th the information packets will be mailed out the week of December 14th. As first trimester report cards are distributed on Friday, December 11th. Applications received after November 20th will be processed as soon as possible. If you have any questions please do not hesitate to contact me at 978-465-4447 ext. 2398.

Thank you,

LuAnn

*LuAnn McKenney
Administrative Assistant
Rupert A. Nock Middle School
70 Low Street
Newburyport, MA 01950
978-465-4447 ext. 2398*