

**NOCK MIDDLE SCHOOL
OTIS SPUNKMEYER COOKIE DOUGH FUNDRAISER
BEGINS FEBRUARY 1, 2016**

Dear Parents and Friends:

Fundraising efforts for the 8th grade class trip continue this February with the cookie dough sale. Like last year, Otis Spunkmeyer will offer an array of cookie dough flavors as well as other seasonal items in their Spring Gift Catalog for students to sell. In turn, a percentage of your student's sales will be entered into their account to defray the cost of their 8th grade Washington D.C. trip.

The fundraiser kickoff will be held during school on Monday, February 1st. The timing of the sale allows students to sell over February vacation. However, please return orders and payment by Monday, February 22nd so the orders can be processed and submitted in a timely manner. Product pickup is scheduled for March 16th from 2 - 6 pm in the Nock cafeteria.

We **DO NOT** encourage the children to go door-to-door.
Please show the brochures to family, friends, and perhaps co-workers.

To reiterate, the fundraiser will begin, February 1, 2016, and run until February 22, 2016. Since everything is prepaid, all orders and money must be turned in to school by February 22, 2016.

HERE'S HOW TO PARTICIPATE:

1. Collect money when taking orders and turn in with order forms.
PLEASE DO NOT COLLECT SALES TAX.
2. **Make checks payable to R.A.N. Middle School. Write your name, grade and team in the memo section on each check.** Be sure to check your totals carefully on the order forms.
3. Be sure to put your child's name, phone number, teacher's name and grade on the order form and on the front of the collection envelope.
4. Please write and record all of your orders on the 3-part order taker form. You will be returning both the **WHITE** and **YELLOW** copies of the order taker with full payment inside the money collection envelope on or before February 22, 2016. **PLEASE KEEP THE PINK COPY FOR YOUR RECORDS**, along with the brochures.

YOU MUST PICK UP YOUR ORDERS

AT: The Nock Cafeteria

ON: March 16, 2016

BETWEEN: 2:00 PM and 6:00 PM

If you have any questions regarding the fundraiser, you can e-mail Matt Roper at: mroper@newburyport.k12.ma.us.

THANK YOU FOR YOUR HELP AND SUPPORT