



Rupert A. Nock Middle School

70 Low Street, Newburyport, Massachusetts 01950

Tel.: 978-465-4447 • Fax: 978-465-4074

Lisa Furlong, Principal • Nicholas Markos, Assistant Principal

NEWBURYPORT PUBLIC SCHOOLS

Dear Parent/Guardians,

If your child is applying to a private, technical or agricultural school for the 2019-2020 school year, please send in the paperwork for record requests, and administration and/or teacher recommendations as soon as you receive them. Please include postage on any return envelopes for the teachers as they fill out and mail their own recommendations.

If you are submitting paper applications please send in two postage stamps for each school. **Do not** adhere the stamps to the return envelope(s) the school may provide as sometimes larger envelopes are needed for student records. After I receive the request(s) for records, I will prepare a transcript packet to send to the school after the first trimester report cards are issued. This will be the week of December 10, 2018.

If you are submitting electronic requests for any schools please add me to that list along with teacher and administrative requests, so I can submit your child's transcripts. Whittier Tech and Essex Tech are now processing applications electronically. Information is available on their websites: <https://whittiertech.org/> or <https://essexnorthshore.org/>

If you have any questions please do not hesitate to contact me at 978-465-4447 ext. 2398.

Thank you,

A handwritten signature in black ink that reads "LuAnn". The signature is written in a cursive, flowing style.

LuAnn

*LuAnn McKenney
Administrative Assistant to the Principal*

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